



# **Buckland & Chipping Parish Council**

**Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL**

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## **MEETING No 303 of BUCKLAND & CHIPPING PARISH COUNCIL**

**Monday 2<sup>nd</sup> November 2020 via Zoom video conferencing at 7.30pm**

**To: Cllrs Jeff Kenyon, Penny Baxter-Newman, Aubrey Holt, Jen Makewell**

**You are summoned to attend Meeting No 303 via Zoom to transact the business on this agenda**

*Public and press wishing to join the meeting should send their contact email address to Parish Clerk Colin Marks at clerk.bucklandandchippingpc@gmail.com and you will receive an email with the associated Zoom link.*

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 27 October 2020

## **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### **303.01 Apologies for absence**

1. Councillors (stating the reason)
2. Other apologies

### **303.02 Declarations of Interest and dispensations**

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

### **303.03 To approve the Minutes of September Parish Council Meetings 301 and 302**

1. Ordinary Council Meeting 301 held on 7<sup>th</sup> September 2020
2. Extraordinary Council Meeting 302 held on 23<sup>rd</sup> September 2020

### **303.04 Casual vacancy:** to consider any co-option applications

### **303.05 Police Report:** To receive report from the Rural Safer Neighbourhood Team

### **303.06 Website Accessibility Compliance**

To reconsider engagement of new website builder and host in light of additional cost information

### **303.07 Finance**

1. To approve the accounts statements to 30 September
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance for the half-year to 30 September
4. To approve the list of payments
5. AGAR 2019/20: Status update
6. To consider donation request from East Herts CAB
7. To consider providing a Remembrance Sunday poppy wreath

8. To consider a Budget and Precept for 2021/22, including to note HAPTC annual subs.

### 303.08 PLANNING

#### 1. New Applications: *None*

#### 2. Decision Notices: For information only

3/19/1833/FUL: Land at Pelican Cottage - *APPEALED to Secretary of State*

*Decision awaited*

#### 3. Other planning matters or applications received too late for the agenda

### 303.09 Correspondence: To note the list of correspondence (*list below, for information only*)

### 303.10 Parish matters

#### 1. Highways matters

#### 2. Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)

#### 3. "River Rib Project": To receive update

#### 4. Churchyard: 1. Update on broken kissing gate post and hinge to be repaired

#### 2. Update on provision of a bin

#### 5. Dades Wood: Update on bonfire and rubbish removal

#### 6. Possible acquisition of recreation land for the parish

### 303.11 Events: To consider plans for a Summer flower and vegetable "show"

### 303.12 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

*To consider suspending the Meeting for Public Comments: Limited to 15 minutes*

### 303.13 To note items for future agendas: And to receive any other items for future consideration:

- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Water Wheel – with Land Registry (Action Plan)
- Chipping Milestone: Update on restoration and repositioning possibilities

### 303.14 Date of next meetings:

#### 1. Parish Council Meeting: Monday 11<sup>th</sup> January 2021, 7.30pm (subject to prevailing Covid-19 restrictions)

#### 2. Annual Parish Council: To be deferred to May 2021

#### 3. Annual Meeting of the Parish (NOT a Council meeting): Cannot be held until Covid-19 restrictions lifted

#### 4. Newsletter:

(1) to discuss template/format

(2) to agree an editor

(3) to agree deadlines for (i) copy, and

(ii) ok press, printing and delivery

#### 5. Meetings Diary for 2021

Correspondence list for Agenda item 303.10: (*for information only – refer to agenda item for action*)

- Parishioner: re fallen tree on bridleway (303.10.2)
- Bidwells: re broken kissing gate (303.10.4.1)
- Parishioner/Cllr Newman: re acquisition recreation land for parish (303.10.6)
- HCC: re Rights of Way (303.10.2)
- Website companies: re new website (303.06)
- HCC: re Remembrance Sunday events Covid-19 guidelines
- HAPTC: re new councillor training