



Buckland & Chipping Parish Council

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MEETING No 301 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 7th September 2020 via Zoom video conferencing at 7.30pm

To: Cllrs Jeff Kenyon, Jen Makewell, Penny Baxter-Newman, Jason Noy:

You are summoned to attend Meeting No 301 via Zoom to transact the business on this agenda

Public and press wishing to join the meeting should send their contact email address to Parish Clerk Colin Marks at clerk.bucklandandchippingpc@gmail.com and you will receive an email with the associated connection details.

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 1 September 2020

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

301.01 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

301.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (including non-pecuniary, with the nature of the interest). Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

301.03 To approve the Minutes of Ordinary Parish Council Meeting 300, 10th June 2020

301.04 Casual vacancy: to consider co-option applications

301.05 Police Report: To receive report from the Rural Safer Neighbourhood Team

301.06 Finance

1. To approve the accounts statements
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance to September
4. To approve the list of payments
5. AGAR 2019/20: Status update
6. To consider donation request from East Herts CAB

301.07 PLANNING

1. New Applications: *None*

2. Decision Notices: For information only

3/20/0609/HH & 0630/LBC Oak Cottage: Demolish extensions & garage. Erect new extension. **REFUSED**

3/19/1833/FUL: Land at Pelican Cottage - APPEALED to Secretary of State

Decision awaited

3. Other planning matters or applications received too late for the agenda

1. To consider NALC's responses to the three consultation documents and deadlines on NPF reform
2. To consider applying for an ACV for The Countryman

301.08 Correspondence: To note the list of correspondence (*list below, for information only*)

301.09 Action Plan

1. **Buckland kiosk refurbishment:** Update

301.10 Parish matters

1. Highways

1. Update on request to improve/upgrade footway between villages to a cycle path.
2. To note TRO 15119 Whitely Lane closure

2. Grass cutting contract: To note agreement for additional cutting as requested

3. "River Rib Project": To receive update

4. Churchyard: 1. To consider request to cut the boundary hedge between the churchyard and the meadow
2. Update on broken kissing gate post and hinge to be repaired

5. The Common: To consider complaints about the bonfire site

6. Replacement for broken dog bin, Chipping: update

7. Dades Wood: To consider report of large bonfire site in Dades Wood and rubbish that has been left there. Youths with mopeds and cars have been seen there.

8. Social media: To consider creating a parish facebook page

9. To note proposals to remove all District and Borough Councils in Hertfordshire and introduce unitary council(s)

10. Asset of Community Value: To consider re-applying for The Countryman to be registered as an ACV

301.11 Events: To consider Bonfire/Fireworks night in November

301.12 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

301.13 To note items for future agendas: And to receive any other items for future consideration:

- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Water Wheel – with Land Registry (Action Plan)
- Chipping Milestone: Update on restoration and repositioning possibilities
- Churchyard: Compost heap location, removal/disposal of plastics etc: update (Cllr J Kenyon)
- Public Rights of Way: Definitive map of PRoW and other footpaths: update Julian Thornton (Cllr J Kenyon)

301.14 Date of next meetings:

1. Ordinary Parish Council Meeting: Monday 2nd November, 7.30pm (subject to prevailing Covid-19 restrictions)

2. Annual Parish Council: To be deferred to May 2021

3. Annual Meeting of the Parish (NOT a Council meeting): Cannot be held until Covid-19 restrictions lifted

4. Newsletter: (1) to discuss template/format

(2) to agree an editor

(3) to agree deadlines for (i) copy, and

(ii) ok press, printing and delivery

5. January 2021: Monday 11th January, subject to prevailing Covid-19 restrictions:

To consider excluding press and public for the following confidential business under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

301.15 NALC 2020/21 Salary award and pay scale

Correspondence list for Agenda item 300.08: (*for information only – refer to agenda item for action*)

- East Herts CAB: request for donation (301.06.6)
- Report of large bonfire site in Dades Wood and rubbish that has been left there. Youths with mopeds and cars have been seen there. (301.10.7)
- Suggestion to create a parish facebook page (301.10.8)
- HAPTC: Consultation on the major reform of the National Planning Framework
- HAPTC: Herts Local Government reorganisation proposals video conference for Clerks (301.10.9)