



# **Buckland & Chipping Parish Council**

**Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL**

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## **MEETING No 291 of BUCKLAND & CHIPPING PARISH COUNCIL**

**Monday 4 March 2019**

**Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 291 on Monday 4th March 2019 at The Manor House, Buntingford at 7.30pm for the purpose of transacting the following business:**

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 26 February 2019

### **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

**291.15 Apologies for absence**

1. Councillors (stating the reason)
2. Other apologies

**291.16 Declarations of Interest and dispensations**

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

**291.17 To approve and sign Minutes of Parish Council Meeting 290, held on 29th January 2019**

**291.18 Police Report:** To receive report from the Herts Neighbourhood Crime Team

**291.19 Chairman's Report:** For information only

**291.20 Finance**

1. To approve the accounts statements (*Appendix A*)
2. To note the budget vs actual performance
3. To approve the list of cheques for payment (*Appendix B*)

**291.21 PLANNING**

1. **New Applications: NONE**
2. **Decision Notices: NONE**
3. **Other planning matters or applications received too late for the agenda**

**291.22 Correspondence:** To receive list of correspondence (*list below, for information only*)

**291.23 Action Plan**

1. **Water wheel:** Update on Land Registry (Clerk)
2. **Buckland kiosk refurbishment:** Update on any contactor arrangement (Cllr J Kenyon)

**291.24 Parish matters**

1. **Churchyard:** Compost heap location, removal/disposal of plastics etc: update (Cllr J Kenyon)
2. **Public Rights of Way:** Definitive map of PRoW and other footpaths: update Julian Thornton (Cllr J Kenyon)
3. **Highways:** To consider any Highways issues

**291.25 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

*To consider suspending the Meeting for Public Comments:* Limited to 15 minutes

**291.26 Items for future agendas:** To receive any other items for future consideration:

- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Pond area working party programme (Cllr J Kenyon)
- 2019 Events

**291.27 To note Parish Council elections 2nd May:** Deadline for nominations to EHC 3<sup>rd</sup> April. Nomination papers to be delivered by hand to Wallfields before 4pm

**291.28 1. Date of next Meetings: Monday 13th May, all in St Andrew's Church, Buckland**

1. Annual Council Meeting at 7pm. Followed by
2. Annual Meeting of the Parish at approximately 7.30pm. Followed by
3. May Ordinary Parish Council Meeting at approximately 7.45pm

**2. May Newsletter: (1)** to agree an editor

**(2)** to agree deadlines for **(i)** copy, and

**(ii)** ok press, printing and delivery

Correspondence list for Agenda item 291.22 (for information only – refer to agenda item for action)

- Funeral of retired CI Gerry McDonald
- Barclays Buntingford branch closure 24<sup>th</sup> May
- East Herts: 2<sup>nd</sup> May elections information
- Funeral of former parish councillor Ray Willis