



# Buckland & Chipping Parish Council

Clerk: Colin Marks

17 Park Lane, Puckeridge SG11 1RL

Tel: 01920 821684

e mail: clerk.bucklandandchippingpc@gmail.com

## MEETING No 294 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 8th July 2019

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 294 on Monday 8th July 2019 at St Andrew's Church, Buckland at 7.30pm

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 2 July 2019

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 294.01 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

### 294.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

### 294.03 To approve and sign Minutes:

1. Annual Council Meeting 292, 13th May 2019
2. Ordinary Parish Council Meeting 293, 13th May 2019
3. To receive draft Minutes of the Annual Parish Meeting, 13th May 2019 (to be approved at the 2020 APM)

### 294.04 Police Report: To receive report from the Herts Neighbourhood Crime Team

### 294.05 Chairman's Report

### 294.06 Finance

1. To note the accounts statements (*Appendix A*)
2. A non-signatory member to sign that the Accounts and Bank Statement reconcile
3. To note the 2019/20 budget vs actual performance to 28th June
4. To approve the list of cheques to be signed for payment (*Appendix B*)
5. To note Clerk's Leadership Training day, 17th July (shared cost £40 per council)

### 294.07 PLANNING

#### 1. New Applications: NONE

#### 2. Decision Notices: For information only

- 3/19/0948/LBC, Popeswell, Chipping: Erection of summer house in garden. *PERMISSION UNNECESSARY*  
3/19/0640/HH, Green Gates, Whiteley Lane: Replace conservatory with new conservatory. *GRANTED*

#### 3. Other planning matters or applications received too late for the agenda

**294.08 Correspondence:** To receive list of correspondence (*list below, for information only*)

**294.09 Action Plan**

1. **Water wheel:** Update on Land Registry (Clerk)
2. **Buckland kiosk refurbishment:** Update on any contactor arrangement (Cllr J Kenyon/Cllr P Newman)

**294.10 Parish matters**

1. **Chipping Milestone:** Update on restoration and repositioning possibilities (Cllr J Jones)
2. **Churchyard:** Compost heap location, removal/disposal of plastics etc: update (Cllr J Kenyon)
3. **Public Rights of Way:** Definitive map of PRow and other footpaths: update Julian Thornton (Cllr J Kenyon)
4. **Buckland Common:** Determination of responsibility for hedges
5. **Highways:** To note TRO13213 Whiteley Lane closure

**294.11 Events**

1. **Summer: To finalise a date and details**
2. **Bonfire/Fireworks: To finalise a date and details**

**294.12 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

***To consider suspending the Meeting for Public Comments:*** Limited to 15 minutes

**294.13 Items for future agendas:** To receive any other items for future consideration:

- Grass cutting contract for 2020 (September meeting)
- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Pond area working party programme (Cllr J Kenyon)
- Eco-toilet: January 2020 meeting (budget)

**294.14 1. To consider draft Calendar of Meetings for remainder of 2019 to March 2020**

**2. Next Parish Council meeting:** Monday 2nd September at 7.30pm at St Andrew's Church, Buckland (TBC)

**3. September Newsletter: (1)** to agree an editor  
**(2)** to agree deadlines for **(i)** copy, and  
**(ii)** ok press, printing and delivery

Correspondence list for Agenda item 294.08: (*for information only – refer to agenda item for action*)

- EHC: Notification of Consultation SCI and Retail Frontages, 20 June to 1 August