



# **Buckland & Chipping Parish Council**

**Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL**

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## **MEETING No 282 of BUCKLAND & CHIPPING PARISH COUNCIL**

**Monday 12 March 2018**

**Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 282 on Monday 12 March 2018 at The Manor House, Buntingford at 7.30pm, for the purpose of transacting the following business**

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 6 March 2018

### **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

- 282.01 Apologies for absence**
1. Councillors (with the reason)
  2. Other apologies
- 282.02 Declarations of Interest and dispensations**
1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
  2. To receive members' written requests for dispensations for declarable interests (if any)
  3. To discuss and vote on any requests for dispensation as appropriate
- 282.03 To approve and sign Minutes of Parish Council Meeting 281, held on 15th January 2018**
- 282.04 Casual Vacancy:** To note there are now two Casual Vacancies and to consider any applications for co-option
- 282.05 Police Report:** To receive report from the Herts Neighbourhood Crime Team
- 282.06 To receive Chairman's Report:** For information only
- 282.07 Finance**
1. To note the accounts statements for January-February (*Appendices A*)
  2. To approve signing of cheques for payment at the end of the meeting (*Appendix B*)
  3. To note the actual financial position against the budget as at 28th February
  4. To note E.ON electricity cost increase 2018/19
  5. To consider the budget and the precept projections for the next 5 years
  6. To appoint the Internal Auditor for the 2017/18 Annual Governance and Accountability Return
- 282.08 General Data Protection Regulation (GDPR), to be enacted 25 May 2018**
1. To consider level of DPO service provision
  2. To consider and sign the Data Protection Officer service agreement

**282.09 PLANNING**

**1. New Applications:**

**3/18/0404/FUL Pelican Cottage, Chipping:** Change of use of land to residential curtilage. *Comments by 21 March*

**2. Decision Notices: NONE**

**3. Other planning matters or applications received too late for the agenda**

**282.10 Correspondence:** To receive list of correspondence (*list below, for information only*)

**282.11 Action Plan:** To note items below:

**1. Water wheel:** Update on Land Registry.

**2. Buckland kiosk refurbishment:** Update on arrangement and price for contractor to complete refurbishment

**282.12 Welcome Pack & Community Engagement:** To receive update

**282.13 Events:** **1.** To consider a summer event

**2.** To consider bonfire and fireworks event, November 2018

**282.14 Website:** To consider upgrading to next level to remove advertisements

**282.15 Highways:** **1. Speed Indicator Devices (SIDs):** To consider possibility of two more being set up.

**2. Replacement mirror opposite Brookside, Chipping:** Update.

**282.16 Registration of Assets of Community Value:** Update

**282.17 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

***To consider suspending the Meeting for Public Comments:*** Limited to 15 minutes

**282.18 Items for future agendas:** To receive any other items for future consideration and:

- Chipping Milestone restoration
- Amendments to policy documents
- Emergency Plan update
- Pond working party programme:
- Eco toilet for churchyard planning application

**282.19 1. Date of next meetings:** Monday 14th May at St Andrew's Church, Buckland

- 7pm: Annual Meeting of the Parish
- Followed at approx. 7.30pm by the Annual Parish Council Meeting
- Followed at approximately 8pm by the May Ordinary Parish Council Meeting

**2. May Newsletter: (1)** to agree an editor; **(2)** to agree deadlines for **(i)** copy and **(ii)** printing; **(3)** to consider whether to outsource printing

Correspondence list for Agenda item 282.10: (for information only)

- E.ON: Electricity price changes from 9th April (*282.07.4*)
- SLCC: GDPR updates
- LCPAS: Land Registry and DPO contact
- LCPAS: New audit update
- HAPTC/NALC: GDPR Toolkit
- LCPAS: Legal updates, including Standards Review