



Buckland & Chipping Parish Council

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MEETING No 287 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 3 September 2018

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 287 on Monday 3rd September 2018 at St Andrew's Church, Buckland at 7.30pm for the purpose of transacting the following business:

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 28 August 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

287.01 Apologies for absence

1. Councillors (with the reason)
2. Other apologies

287.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

287.03 To approve and sign Minutes of Parish Council Meeting 286, held on 16th July 2018

287.04 Casual Vacancies: To consider co-option applications for the casual vacancy

287.05 Police Report: To receive report from the Herts Neighbourhood Crime Team

287.06 Chairman's Report: For information only

287.07 Finance

1. To note the accounts statements (*Appendix A*)
2. To note the budget vs actual performance to August
3. To approve signing of cheques for payment at the end of the meeting (*Appendix B*)

287.08 PLANNING

1. New Applications: NONE

2. Decision Notices:

3/18/1217/HH Pelican Cottage, Chipping: Convert part of outbuilding to residential annex

GRANTED

3. Other planning matters or applications received too late for the agenda

287.09 Correspondence: To receive list of correspondence (*list below, for information only*)

287.10 Action Plan

1. **Water wheel:** Update on Land Registry.
2. **Buckland kiosk refurbishment:** Update on any contactor arrangement.

- 287.11 Events:**
1. **Summer Event, 15th September:** Update on arrangements
 2. **Bonfire and fireworks event, 4th November:** Update on arrangements

- 287.12 Highways:**
1. **40mph signs painted on road between villages:** Update
 2. **Replacement mirror opposite Brookside, Chipping:** Update
 3. **Anstey Quarry:** Update

287.13 Parish matters

1. **Notice Boards:** (i) Spare keys update and (ii) Refurbishment in Chipping update
2. **Dog Bins:** Contract arrangements update
3. **Chipping Milestone:** Update on its present condition
4. **State of footpaths in Chipping:** Update
5. **Back Lane:** lack of verge maintenance (parishioner complaint)
6. **Vandalism in Buckland:** Report and update on recent events
7. **Churchyard:** Compost heap location, removal/disposal of plastics etc (issue raised by litter picker)
8. **Public Rights of Way in Parish:** To consider definitive map of PRoW and other footpaths

- 287.14 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

- 287.15 Items for future agendas:** To receive any other items for future consideration and:

- Chipping Milestone restoration
- Revisions to Governance policy documents
- Emergency Plan update
- Pond working party programme:

- 287.16**
1. **Date of next Parish Council meeting:** Monday 5th November at 7.30pm at The Manor House, Buntingford.
 2. **November Newsletter:** (1) to agree an editor
(2) to agree deadlines for (i) copy and
(ii) ok press, printing and delivery

Correspondence list for Agenda item 287.09: (for information only – refer to agenda item for action)

- EHC: re Dog bin contract arrangements (287.13.2)
- Milestone Society: re condition of Chipping Milestone (287.13.3)
- Parishioner: re Dawes Lane vandalism (287.13.6) and Back Lane lack of verge maintenance (287.13.5)
- Buckland litter picker: clearing debris in Dawes Lane, churchyard compost heap and plastic issues (287.13.6&7)
- County Cllr: Anstey Quarry – ongoing HCC Enforcement action