



Buckland & Chipping Parish Council

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MEETING No 286 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 16 July 2018

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 286 on Monday 16th July 2018 at St Andrew's Church, Buckland at 7.30pm for the purpose of transacting the following business:

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 10 July 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

286.01 Apologies for absence

1. Councillors (with the reason)
2. Other apologies

286.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

- 286.03**
1. To approve and sign Minutes of Annual Parish Council Meeting 284, held on 14th May 2018
 2. To approve and sign Minutes of Ordinary Parish Council Meeting 285, held on 14th May 2018
 3. To receive draft Minutes of the Annual Meeting of the Parish held on 14th May 2018

286.04 Casual Vacancies: To consider co-option applications for the casual vacancies

286.05 Police Report: To receive report from the Herts Neighbourhood Crime Team

286.06 Chairman's Report: For information only

286.07 Finance

1. To note the accounts statements for May and June (*Appendix A*)
2. To approve signing of cheques for payment at the end of the meeting (*Appendix B*)

286.08 PLANNING

1. New Applications: NONE

2. Decision Notices:

3/18/1217/HH Pelican Cottage, Chipping: Convert part of outbuilding to residential annex *DECISION AWAITED*

3. Other planning matters or applications received too late for the agenda

- 286.09 Correspondence:** To receive list of correspondence (*list below, for information only*)
- 286.10 Action Plan**
- 1. Water wheel:** Update on Land Registry.
 - 2. Buckland kiosk refurbishment:** Update on any contactor arrangement.
- 286.11 Events:**
- 1. Summer Event:** To confirm date of 15th September and arrangements
 - 2. Bonfire and fireworks event:** To consider advance planning for Sunday 4th November.
- 286.12 Highways:**
- 1. 40mph signs painted on road between villages:** Update
 - 2. Replacement mirror opposite Brookside, Chipping:** Update.
- 286.13 Parish matters**
- 1. Notice Boards:** To consider appointing councillor key holders and to note refurbishment.
 - 2. Dog Bins:** To clarify contract arrangements
 - 3. Chipping Milestone:** Update on its present condition
 - 4. State of footpaths in Chipping:** To consider action
- 286.14 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

- 286.15 Items for future agendas:** To receive any other items for future consideration and:
- Chipping Milestone restoration
 - Revisions to Governance policy documents
 - Emergency Plan update
 - Pond working party programme:
- 286.16**
- 1. Date of next Parish Council meeting:** Monday 3rd September at 7.30pm at St Andrew's Church, Buckland
 - 2. September Newsletter:** **(1)** to agree an editor
(2) to agree deadlines for **(i)** copy and
(ii) ok press, printing and delivery

Correspondence list for Agenda item 286.09: (for information only)

- EHC: re Dog bin contract arrangements (*286.13.2*)
- Milestone Society: re condition of Chipping Milestone (*286.15.3*)
- Parishioner: re notice boards key (*286.13.1*)
- Parishioner: re Notice Board refurbishment (*286.13.1*)