



Buckland & Chipping Parish Council

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MEETING No 281 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 15 January 2018

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 281 on Monday 15 January 2018 at The Manor House, Buntingford at 7.30pm, for the purpose of transacting the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 9 January 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

- 281.01 Apologies for absence**
1. Councillors (with the reason)
 2. Other apologies
- 281.02 Declarations of Interest and dispensations**
1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
 2. To receive members' written requests for dispensations for declarable interests (if any)
 3. To discuss and vote on any requests for dispensation as appropriate
- 281.03 To approve and sign Minutes of Parish Council Meeting 280, held on 6th November 2017**
- 281.04 Casual Vacancy:** To note there are now two Casual Vacancies and to consider any applications for co-option
- 281.05 Police Report:** To receive report from the Herts Neighbourhood Crime Team
- 281.06 To receive Chairman's Report:** For information only
- 281.07 Finance**
1. To note the accounts statements for November- December (*Appendices A*)
 2. To approve signing of cheques for payment at the end of the meeting (*Appendix B*)
 3. To note the actual financial position against the budget as at 31st December
 4. To note national wage increase offer of 2% from April 2018, plus 2% April 2019
 5. To consider a budget and the precept for 2018/19 (giving due regard to possible GDPR implications)
 6. To note audit arrangements for 2017/18 Accounts (*Annual Governance and Accountability Return*)
- 281.08 General Data Protection Regulation (GDPR), to be enacted 25 May 2018**
Update: to consider necessary action, including the appointment of a Data Protection Officer (DPO)
- 281.09 PLANNING**
1. **New Applications: NONE**

2. Decision Notices

3/17/2557/FUL	Pelican Cottage, Change of use of land to residential curtilage	WITHDRAWN 15/12/17
17/01315/1	Sandon Bury Farm: Diversification of site, including access via Whiteley Lane and Sandon Road (North Herts District Council)	WITHDRAWN 01/11/17

3. Other planning matters or applications received too late for the agenda

281.10 Correspondence: To receive list of correspondence (*list below, for information only*)

281.11 Action Plan: To note items below:

- 1. Water wheel:** Update on Land Registry.
- 2. Buckland kiosk refurbishment:** Update on arrangement and price for contractor to complete refurbishment
- 3. Pond working programme:** Update and action plan
- 4. Eco toilet for churchyard:** Planning application update

281.12 Welcome Pack & Community Engagement: To receive update

281.13 Events: **1.** To consider a summer event
2. To consider bonfire and fireworks event, November 2018

281.14 Website: To consider upgrading to next level to remove advertisements

281.15 Emergency Plan: To amend and approve updated Plan

281.16 Highways: **1. Speed Indicator Devices (SIDs):** To consider possibility of two more being set up.
2. Replacement mirror opposite Brookside, Chipping: Update.

281.17 Registration of Assets of Community Value: Update

281.18 Other matters received too late for inclusion on the agenda

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

281.19 Urgent matters received too late for inclusion on this agenda (for full discussion on the next agenda)

281.20 Items for future agendas: To receive any other items for future consideration and:

- Chipping Milestone restoration
- Amendments to policy documents

281.21 **1. Date of next meeting:** Monday 5th March, 7.30pm at the Manor House, Buntingford
2. March Newsletter: **(1)** to agree an editor; **(2)** to agree deadlines for **(i)** copy and **(ii)** printing; **(3)** to consider whether to outsource printing

Correspondence list for Agenda item 281.10: (for information only)

- LCPAS: Land registry update (281.11.1)
- HAPTC and DPO Ltd re GDPR implementation (281.08)
- LCPAS re GDPR (281.08)
- ICO: Data protection registration (281.08)
- EH Planning: re eco-toilet planning application (281.11.4)
- LCPAS: Notification of 2% pay increase offer from April 2018, plus 2% April 2019 (281.07.4)
- HMRC: Notification of VAT reclaim process changes.