



Buckland & Chipping Parish Council

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MEETING No 277 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 8 May 2017

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 277 on Monday 8 May 2017 at St Andrew's Church, Buckland immediately following the Annual Parish and Annual Council Meetings which start at 7.30pm, for the purpose of transacting the following business

Public and press are welcome to attend, although they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 2 May 2017

AGENDA

- 277.01 Apologies for absence**
1. Councillors (with the reason)
 2. Other apologies
- 277.02 Declarations of Interest and dispensations**
1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
 2. To receive members' written requests for dispensations for declarable interests (if any)
 3. To discuss and vote on any requests for dispensation as appropriate
- 277.03 To approve and sign Minutes of Parish Council Meeting 275 held on 13th March 2017**
- 277.04 Casual Vacancy:** To be considered at the Annual Council meeting held earlier in the evening
- 277.05 Police Report:** To receive report from Hertfordshire Police
- 277.06 To receive Chairman's Report:** For information only
- 277.07 Finance**
1. To note the accounts statements March and April (*Appendices A*)
 2. To receive financial position against budget at year-end, 31 March 2017
 3. To approve signing of cheques for payment at the end of the meeting (*Appendix B*)
 4. (i) To look at Churchyard maintenance contract
(ii) To consider approving Acer to maintain the common
(iii) To consider gift for volunteer
 5. To approve and sign Section 1 of the Annual Return: Annual Governance Statement
 6. To approve and sign Section 2 of the Annual Return: Accounting Statements
- 277.08 PLANNING**
- 1. New Applications**
- | | | |
|---------------|--|------------------|
| 3/17/0876/LBC | The re-location of Buckland Milestone 34 to Whiteley Lane/A10 junction | Comments by 11/5 |
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- 2. Decision Notices**
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| None | | |
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3. Other planning matters or applications received too late for the agenda

1. To note concerns about access into Buckland from Sandon Bury Farm

277.09 Neighbourhood Plan: To formally note referendum result

277.10 Correspondence: To receive list of correspondence (*list below, for information only*)

277.11 Action Plan: To note two update items below:

1. **Water wheel:** 1) Update on restoration. 2) Update on Land Registry
2. **Buckland kiosk Refurbishment:** Update on arrangement and price for contractor to complete refurbishment

277.12 Welcome Pack & Community Engagement: To receive update

277.13 Summer Event: (i) Update on Barn Dance, Friday 30th June (Cllr Jason Noy)
(ii) To note missing gazebo has been delivered

277.14 Website: Update on problems with service provider

To consider suspending the Meeting for Public Comments: Limited to 15 minutes
Meeting to be resumed

277.15 Urgent matters received too late for inclusion on this agenda (for full discussion on the next agenda)

277.16 Items for future agendas:

- Pond: To consider a working programme – held over from March (July meeting)
- Chipping milestone: To receive report by Rod Taylor and consider action (July meeting)
- Bonfire/Fireworks night 2017 (July meeting)
- Review and update Emergency Plan (July meeting)
- To consider other locations for further autumn daffodil planting (July meeting)
- To consider whether it is possible to have more SIDs located through the villages (July meeting)
- Possible outsourcing of Newsletter printing
- To receive any other items for future consideration

277.17 1. **Date and times for July meeting:** Monday 10th July, 7.30pm, Buckland Church
2. **July Newsletter:** to agree editor, and agree deadlines for copy and printing

Correspondence list for Agenda item 275.10: (for information only)

- Various re the Buckland milestone (277.08.1)
- NHDC re Sandon Bury Farm access to Buckland (277.10.3.1)
- Rod Taylor: Chipping milestone (277.18)