



# Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

Tel: 01920 821684

e mail: clerk@bucklandandchippingpc.org.uk

## MEETING No 278 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 10 July 2017

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 278 on 10 July 2017 at St Andrew's Church, Buckland at 7.30pm, for the purpose of transacting the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 4 July 2017

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

- 278.01 Apologies for absence**
1. Councillors (with the reason)
  2. Other apologies
- 278.02 Declarations of Interest and dispensations**
1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
  2. To receive members' written requests for dispensations for declarable interests (if any)
  3. To discuss and vote on any requests for dispensation as appropriate
- 278.03**
1. To receive Draft Minutes of the Annual Parish Meeting held on 8th May 2017 (to be approved at the APM 2018)
  2. To approve and sign Minutes of Annual Parish Council Meeting 276 held on 8th May 2017
1. To approve and sign Minutes of Ordinary Parish Council Meeting 277 held on 8th May 2017
- 278.04 Casual Vacancy:** To note there is still a Casual Vacancy and to consider any applications
- 278.05 Police Report:** To receive report from Hertfordshire Police
- 278.06 To receive Chairman's Report:** For information only
- 278.07 Finance**
1. To note the accounts statements May and June (*Appendices A*)
  2. To approve signing of cheques for payment at the end of the meeting (*Appendix B*)
  3. To note Insurance policy taken out with Zurich Municipal for 3-year period
  4. To note successful application for grant for Transparency administration funding for 2017/18
  5. To note successful submission to The Pensions Regulator the Declaration of Compliance for Auto-Enrolment
- 278.08 PLANNING**
1. New Applications

17/01315/1	Sandon Bury Farm: Diversification of site, including access via Whiteley Lane and Sandon Road (North Herts District Council)	Comments by 13/7
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## 2. Decision Notices

3/17/0876/LBC	The re-location of Buckland Milestone 34 to Whiteley Lane/A10 junction	CONSENT GRANTED
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## 3. Other planning matters or applications received too late for the agenda

- 278.09 **Neighbourhood Plan:** Update on review process from BTC
- 278.10 **Correspondence:** To receive list of correspondence (*list below, for information only*)
- 278.11 **Action Plan:** To note items below:
1. **Water wheel:**
    1. Update on restoration and grant.
    2. To consider legal help for Land Registry.
  2. **Buckland kiosk refurbishment:** Update on arrangement and price for contractor to complete refurbishment
  3. **Pond working programme:** To consider action
  4. **Chipping Milestone:** To receive report by Rod Taylor and consider action
- 278.12 **Welcome Pack & Community Engagement:** To receive update
- 278.13 **Events**
1. **Summer Event:** Report on Barn Dance, Friday 30th June
  2. **Bonfire & Fireworks event:**
    1. To agree date
    2. To agree budget
- 278.14 **Website:** To consider alternative service provider quotations
- 278.15 **Emergency Plan:** To consider review
- 278.16 **Autumn daffodil planting:** To consider sites and quantity to be purchased
- 278.17 **Speed Indicator Devices (SIDs):** To consider possibility of more being located through villages
- 278.18 **Police & Crime Commissioner:** To consider responding to consultation on Potential Change of Governance of the Herts Fire & Rescue Service

***To consider suspending the Meeting for Public Comments:*** Limited to 15 minutes  
***Meeting to be resumed***

- 278.19 **Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)
- 278.20 **Items for future agendas:**
- To receive any other items for future consideration
- 278.21
1. **Date and time for September meeting:** Monday 4th September, 7.30pm, Buckland Church
  2. **September Newsletter:**
    1. to agree an editor
    2. to agree deadlines for **(i)** copy and **(ii)** printing
    3. to consider whether to outsource printing

### Correspondence list for Agenda item 278.10: (for information only)

- Rod Taylor: Chipping milestone (277.18)
- Insurance companies to finalise schedule details (278.07.3)
- Website companies for quotations (278.14)
- North Herts Council re Sandon Bury Farm (278.08.1)
- LCPAS, HAPTC/NALC/Surrey Hills solicitors re legal advice for water wheel land (278.11.1.2)
- Pensions Regulator: Declaration of Compliance for Auto-Enrolment (278.07.5)
- HAPTC/Police Crime Commissioner: Consultation on Change of Governance (278.18)