



Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

Tel: 01920 821684

e mail: clerk@bucklandandchippingpc.org.uk

MEETING No 275 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 13 March 2017

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 274 on Monday 13 March 2017 at the Manor House, Buntingford at 7.30pm **(NOTE CHANGE OF TIME)**

for the purpose of transacting the following business

Public and press are welcome to attend, although they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 7 March 2017

AGENDA

- 275.01 Apologies for absence**
1. Councillors (with the reason)
 2. Other apologies
- 275.02 Declarations of Interest and dispensations**
1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
 2. To receive members' written requests for dispensations for declarable interests (if any)
 3. To discuss and vote on any requests for dispensation as appropriate
- 275.03 To approve and sign Minutes of Parish Council Meeting 274 held on 16th January 2017**
- 275.04 Casual Vacancy:** To consider any applications received
- 275.05 Police Report:** To receive report from Hertfordshire Police
- 275.06 To receive Chairman's Report:** For information only
- 275.07 Finance**
1. To note the accounts statement (*Appendix A*)
 2. To receive current financial position against budget
 3. To agree signing of cheques for payment (*Appendix B*) – *to be signed at the end of the meeting*
 4. To consider increasing Acer price by £20 **to £190 per cut (ie from £xx to £yy per year of 12 cuts)**
 5. (i) To consider the appointment of the Internal Auditor for the 2016/17 Annual Return
(ii) To note the External Audit arrangements for 2017/18 to 2021/22
- 275.08 PLANNING**
1. **New Applications**
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| None | | |
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2. **Decision Notices**
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| None | | |
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3. **Other planning matters or applications received too late for the agenda**
- 275.09 Neighbourhood Plan:** To note referendum date, 23rd March

- 275.10 Correspondence:** To receive list of correspondence (*list below, for information only*)
- 275.11 Action Plan:** To note any updates: four items below:
- 275.12 Water wheel:** 1) Estimated completion date of restoration. 2) Statements of truth for land registration.
- 275.13 Buckland Church Eco toilet:** To receive update on approval of PCC/Diocese
- 275.14 Pond:** To discuss further to the January PC meeting
- 275.15 Buckland kiosk Refurbishment:** To consider action following volunteer's withdrawal
- 275.16 Welcome Pack & Community Engagement:** (i) Update on ideas and proposals ,and
(ii) To consider and agree administration process and responsibilities
- 275.17 Summer Event:** Update on Barn Dance, Friday 30th June (Cllr Jason Noy)
- 275.18 Milestone:** to receive report following parishioner's request
- 275.19 Website:** Report on possible issues
- 275.20 Annual Meeting of the Parish, 8th May:** To consider incorporating AED familiarisation, Community Engagement ideas, and refreshments into the meeting
- 275.21 QEII commemorative medals:** Update on parishioner's request for medals

To consider suspending the Meeting for Public Comments: Limited to 15 minutes
Meeting to be resumed

- 275.22 Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)

275.23 Items for future agendas:

- Bonfire/Fireworks night 2017: Including update on missing gazebo
- To receive any other items for future consideration

275.24 Date and times for May meetings: Monday 8th May, commencing at 7.30pm

1. (i) Parish Annual 7.30pm, (ii) Annual Council 8pm approx, and (iii) May Council 8.15pm approx
2. To agree editor, copy and printing deadlines for the May Newsletter

Correspondence list for Agenda item 275.10: (for information only)

- Parishioner: milestone reinstatement to Bucklandbury and request to add to agenda (*275.17*)
- Parishioner: Withdrawal from Buckland kiosk refurb programme (*275.15*)
- SeaDog IT Website company: Possible issues with the Parish Council's website (*275.19*)
- Parishioner: Request for QEII commemorative medals (*275.20*)